

Moat Barn Nursery

Additional needs policy

Statement of intent

We provide an environment in which all children are supported to reach their full potential.

Aims

- We have regard for the DfES Special Educational Needs Code of Practice.
- We include all children in our provision.
- We provide practitioners to help support parents and children with additional needs.
- We identify the specific needs of children and meet those needs through a range of strategies.
- We work in partnership with parents and other agencies in meeting individual children's needs.
- We monitor and review our practice and provision and, if necessary, make adjustments.

Methods

- We designate a member of staff to be special educational needs co-ordinator (Amanda Popplewell) (SENCO) and give her name to parents.
- We provide a statement showing how we provide for children with additional needs.
- We ensure that the provision for children with additional needs is the responsibility of all members of the setting.
- We ensure that our inclusive admissions practice ensures equality of access and opportunity.
- We ensure that our physical environment is as far as possible suitable for all children.
- We work closely with parents of children with additional needs to create and maintain a positive partnership.
- We ensure that parents are informed at all stages of the assessment, planning, provision and review of their children's care and education.
- We provide parents with information on sources of independent advice and support.
- We liaise with other professionals involved with children with additional needs and their families, including transfer arrangements to other settings and schools.
- We use the graduated response system for identifying, assessing and responding to children's additional needs.
- We provide a broad and balanced curriculum for all children with additional needs.
- We provide a differentiated curriculum to meet individual needs and abilities.

- We use a system of planning, implementing, monitoring, evaluating and reviewing individual educational plans (IEPs) for children with special educational needs.
- We ensure that children with additional needs are appropriately involved at all stages, taking into account their levels of ability.
- We use a system for keeping records of the assessment, planning, provision and review for children with additional needs.
- We provide resources (human and financial) to implement our SEN/additional needs policy.
- We ensure the privacy of children with additional needs when intimate care is being provided.
- We provide training for practitioners and volunteers.
- We raise awareness of any specialism our setting has to offer, e.g. Makaton trained staff.
- We ensure the effectiveness of our provision for children with additional needs by collecting information from a range of sources e.g. IEP reviews, staff and management meetings, parental and external agency's views, inspections and complaints. This information is collated, evaluated and reviewed annually.
- We monitor and review our policy annually.

This policy was adopted at a meeting of Manager & Assistant Moat Barn
Manager Nursery

Held on _____

Signed on behalf of the Management Committee/Proprietor _____

Role of signatory (e.g. chairperson etc.) _____

Manager

Review date _____

As Required